



National
Aeronautics and
Space
Administration

Headquarters Library Request for Online Search

REQUESTER'S NAME <i>(Please print)</i>		E-MAIL ADDRESS	OFFICE	DATE
OFFICE PHONE NUMBER	CHECK ONE: <input type="checkbox"/> NASA EMPLOYEE <input type="checkbox"/> NASA CONTRACTOR <input type="checkbox"/> CENTER/FEDERAL EMPLOYEE <input type="checkbox"/> PUBLIC			
FAX NUMBER				
CONTRACTORS MUST OBTAIN THE SIGNATURE OF THEIR CONTRACT OFFICER TECHNICAL REPRESENTATIVE (COTR)				
NAME AND TITLE OF COTR			CONTRACT NUMBER	
SIGNATURE OF COTR				DATE
SEARCH TOPIC <i>(Describe in detail the information required. Include any related terms or acronyms that may assist in this search.)</i>				
RESTRICTIONS <i>(e.g., English language only, time period, etc.)</i>				SEARCH COMPLETION DEADLINE DATE*
*NOTE: Searches are run within 1 day of request. RECONplus searches are generally available on the following working day. Commercial data base searches (DIALOG, DOW JONES, NEXIS, etc.) are available within 10 working days unless specifically requested. Patrons will be notified by phone when searches are available in the library.				
FOR LIBRARY USE ONLY				
<input type="checkbox"/> RECONplus	<input type="checkbox"/> OTHER ONLINE DATABASES	<input type="checkbox"/> CDROM PRODUCTS	<input type="checkbox"/> INTERNET	
<input type="checkbox"/> DIALOG	_____	_____	_____	
<input type="checkbox"/> DOW JONES	_____	_____	_____	